

TSPOLYCET-2023

GOVERNMENT OF TELANGANA
DEPARTMENT OF TECHNICAL EDUCATION

USER GUIDE *for* TSPOLYCET-2023 ADMISSIONS

User Guide – an hand holding approach to the TSPOLYCET Candidates

TSPOLYCET-2023: PROCESSING FEE PAYMENT, SLOT BOOKING

AND OPTION ENTRY

The Candidate has to perform the following two activities before attending Certificate Verification:

1. Payment of Processing Fee
2. Slot Booking (Selection of HLC, Date & Time)

After attending Certificate Verification, the Candidate has to exercise Options.

PAYMENT OF PROCESSING FEE

1. Login to the student's website (<https://tspolycet.nic.in>)

The screenshot displays the TSPOLYCET website interface. At the top, there is a navigation bar with the TSPOLYCET logo and several menu items: 'Pay Processing Fee', 'Verify Payment Status', 'Slot Booking', 'Contact Us', and 'Logout'. A blue arrow points to the 'Pay Processing Fee' link. Below the navigation bar, the 'STEPS TO PAY PROCESSING FEE' section is visible, containing four steps: 1. 'PROCESSING FEE TO BE PAID' (Processing Fee: Rs.600/- (OC/BC), Rs.300/- (SC/ST) can be paid by the candidate using credit card or debit card or through net banking till 18-06-2023 only.), 2. 'HOW TO PAY PROCESSING FEE' (Enter TSPOLYCET Hall Ticket No and TSPOLYCET Registration Number (as printed on TSPOLYCET Hall Ticket) and Date of Birth and Image Value and Click on Pay Fee Online. The candidate will be directed to payment gateway.), 3. 'IMPORTANT INSTRUCTIONS' (Click on Verify Payment Status in case no response is received after payment of fee through online payment. In the event of transaction failure amount will be credited back into your account after two working days. Contact nearest Help Line Centre for any other clarifications.), and 4. 'TRANSACTION CHARGES' (Click to view nominal charges levied by respective banks/gateway which will be borne by customer.). To the right of this section is a 'LOGIN' form with fields for 'TSPOLYCET Hall Ticket No', 'TSPOLYCET Registration Number', 'Date of Birth (dd/mm/yyyy)', and 'Enter image value (case-sensitive)'. Below these fields is a 'Pay Fee Online' button. At the bottom of the login form, there are links for 'Online Payment Status' and 'Print Receipt (if already paid)'. Below these links, there is a note: 'Enter TSPOLYCET Hall Ticket No, TSPOLYCET Registration Number (as printed on TSPOLYCET Hall Ticket), Date of Birth and Image Value click on "Print Receipt" to view payment details and click on "Online Payment Status" if you have already paid the fee through Online Payment and found transaction failed.'


- i. Please enter the website: <https://tspolycet.nic.in> in any Browser
- ii. Click on Pay Processing Fee which is available on the top of the website as shown above.
- iii. Please enter the following to Pay Processing fee payment
 - a. TSPOLYCET Hall Ticket Number
 - b. TSPOLYCET Registration Number (which is available in TSPOLYCET Hall Ticket)
 - c. Date of Birth in dd/mm/yyyy format
 - d. Enter Captcha as displayed on the screen

After entry of the above details, Click on the button **Pay Fee Online**

I. BASIC INFORMATION FORM :

The Basic Information Form as furnished in the TSPOLYCET Application form will be displayed as follows:

Department of Technical Education Help Desk Phone Numbers : 7660009768, 7660009769

 [Pay Processing Fee](#) [Verify Payment Status](#) [Slot Booking](#) [Candidates Registration](#) [Candidates Login](#) [Contact Us](#) [Logout](#)

TSPOLYCET - 2023 Admissions

BASIC INFORMATION AS FURNISHED BY THE CANDIDATE WHILE FILLING TSPOLYCET APPLICATION FORM

Qualification Hall Ticket No:	222 1831	Registration Number	21556
TSPOLYCET Hall Ticket No:	4005051	Rank	29376
Candidate Name:	NAGILLAASHRITHA		
Father's Name:	NAGILLA PRAVEEN KUMAR		
Male/Female:	FEMALE	Caste Category:	BC_D
Date of Birth:	2 000	Year of Passing:	2022
Local Area:	OU	Minority:	N
Fee Reimbursement Eligibility:	NO	Minority Type:	NA
Marks:	0.00	Marks in TSPOLYCET:	49
Nationality:	INDIAN	GO Eligibility:	NO
Caste:	BC_D	Mobile Number:	

Special Category Status

NCC	Sports&Games	CAP	PH
Flexibility: N	Flexibility: N	Flexibility: N	Flexibility: N

The Candidate details as entered in TSPOLYCET Application form are displayed (which cannot be edited /modified by the candidate). For any modifications, the same may please be brought to the notice of Officials at the time of Certificate Verification.

The Special Category details like NCC/SPORTS/CAP/PH will be shown as **N** for all the candidates before Certificate Verification.

The candidates eligible for NCC/SPORTS/CAP/PH/Anglo-Indian Categories have to attend at Government Polytechnic, Masab Tank as per the schedule given in List of HLCs Annexure-I placed in the website: <https://tspolycet.nic.in>

Entry of Caste, Income Certificate and EWS Certificate details, if applicable

 [Pay Processing Fee](#) [Verify Payment Status](#) [Slot Booking](#) [Candidates Registration](#) [Candidates Login](#) [Contact Us](#) [Logout](#)

Enter MeeSeva details for the following

Caste Certificate Application No.	CND022224062004	Income Certificate Application No.	IC022230442917
Candidate Aadhaar No.	123456789012	EWS Certificate Application No.	
Mobile Number	9000000000	eMail Id	@
Do you belong to orphan category	NO	if Yes, choose Orphan Category	Not Applicable
Do you reside in Quli Qutub Shah Urban Development Area : NO			

1. Enter Caste Certificate Application Number issued by Mee Seva.
2. The candidate can claim for fee reimbursement by entering the parent Income Certificate Application number which is available on the Income Certificate issued by Mee Seva.
3. The candidate can claim for EWS by entering the parent EWS Certificate Application number which is available on the EWS Certificate issued by Mee Seva.
4. The Mobile Number is important during Certificate Verification and Allotment process. The OTPs will be sent to the Mobile number as given above. The candidate is required to give his/her parent mobile number.

- The Orphan Status is to be chosen as Yes if both parents are expired or either mother or father is expired. The Orphan candidates will be given preference for hostel accommodation in Government Polytechnics.

The screenshot shows the TSPOLYCET application form. At the top, there are navigation links: Pay Processing Fee, Verify Payment Status, Slot Booking, and Candidates Registration. Below these, there are two dropdown menus: "Do you reside in Quli Qutub Shah Urban Development Area : NO" and "Do you need Hostel Accomodation in case allotted a seat in Government Polytechnic (subject to availability) : NO". The main section is titled "UNDERTAKING" and contains the following text:

I, NAGILLA ASHRITHA will submit all the required certificates in original as per above list to the Chief Verification Officer at the time of Certificate Verification process and to the Principal of the Institution where I have been provisionally allotted after seat allotment, failing which I will forego my admission and I will not enter into any legal correspondence in this regard.

I declare that the details mentioned above are true to the best of my knowledge. The Income Certificate and Caste Certificate produced by me are genuine, and if it is found false at later date, I am aware that I am liable for Criminal prosecution besides foregoing the provisional allotment and I am aware that the eligibility for Tuition Fee Reimbursement now granted is subject to fulfilment of conditions stipulated in future, if any, by the Government and I undertake to abide by the rules issued by the Government from time to time, I will not enter any legal correspondence with the Government or authorities concerned.

Below the text, there is a checkbox labeled "I declare that I read the above instructions and understood the process." which is checked. At the bottom right, there is a blue "Submit" button.

- The Candidate can opt for Hostel Accommodation in case allotted a seat in Government Polytechnic by selecting YES option as shown in the above screen.
- The candidates residing within the jurisdiction of Quli Qutub Shah Urban Development Authority as given in the Detailed Notification should select YES for Do You reside in Quli Qutub Shah Urban Development Area as given in the screen above and others should select NO.

Both the candidates selected as YES /NO option are eligible for giving Options for Q.Q.Government Polytechnic. Refer the Detailed Notification in this regard.

- All the candidates should read the Undertaking and tick as given above and click Submit. The following screen is displayed

The screenshot shows the TSPOLYCET application form with a payment gateway pop-up. The pop-up message says: "CAUTION : You will be redirected to third party payment gateway for payment of Processing Fee. Click OK to Pay Fee using Internet Banking/ Debit/ Credit Cards through BillDesk. Click Cancel if you are NOT willing to pay but save details." The form fields are partially visible behind the pop-up. The "UNDERTAKING" section is visible at the bottom, with the text: "I, AERPUJA JAGACKSH will submit all the required certificates in original as per above list to the Chief Verification Officer at the time of Certificate Verification process and to the Principal of the Institution where I have been provisionally allotted after seat allotment, failing which I will forego my admission and I will not enter into any legal correspondence in this regard." Below this, there is a checkbox labeled "I declare that I read the above instructions and understood the process." which is checked. At the bottom right, there is a blue "Submit" button.

The following screen appears for payment of Processing Fee.

II. PAYMENT OF PROCESSING FEE:

TSPOLYCET - 2023

PAY PROCESSING FEE ONLINE

Processing Fee can be paid online using through Billdesk or tWallet

INSTRUCTIONS TO PAY PROCESSING FEE ONLINE
through Debit Card/ Credit Card/ Net Banking

**TIME SLOT**
Upon completion of successful transaction, Candidates has to choose time slot for Certificate Verification at HLCs.

**TRANSACTION BROKEN**
There is a possibility that your account is debited and the transaction is broken immediately, in such case your money will be refunded back to your bank account.

**TRANSACTION FAILURE**
If the transaction is failed and error message is displayed, take print out of the same for settlement of the transaction.

TSPOLYCET Hall Ticket No
Rank

4005015
17586

Caste Details as per Mee Seva
No Data Found
Caste received from Mee Seva is NA.
Income Details as per Mee Seva
No Data Found

PAYMENT OPTIONS

☒ Pay Processing Fee Online through Debit Card / Credit Card / Net Banking

DO NOT PAY ONLINE & EXIT


The official digital wallet of Telangana State
(No charges applicable)


Pay Fee Online



Pay Fee Online

For any other problems, contact nearest Help Line Center




1. **Click on check box** as shown in the screen
2. Click on **Pay Fee Online** in one of the two payment modes
 - i. T-Wallet
 - ii. Bill Desk
3. Choose either payment through
 - i. Debit Card/ Credit Card or
 - ii. Net Banking
4. Proceed for payment of processing Fee giving appropriate details for the amount displayed on the screen and click on **Make Payment for..**

Payment Methods

 Credit / Debit Cards >

 Net Banking >


Cards



Card Number

Expiration Date
MMYY

CVV/CVC



Card Holder Name

Make Payment for ₹600

Merchant name
Telangana State Council of Higher Education

Order Id
4005015910163

Payment Amount
₹600

III. VERIFY PAYMENT STATUS:

1. Click on Verify Payment Status on Home page of tspolycet.nic.in as shown in the following screen to verify payment status

TSPOLYCET Pay Processing Fee Verify Payment Status Slot Booking Candidates Registration Candidates Login Contact Us Logout

TSPOLYCET - 2023
Online Verification of Processing/ Tuition Fee for Web Counseling

INSTRUCTIONS

1. Enter TSPOLYCET Hall Ticket No and TSPOLYCET Registration Number (as printed on TSPOLYCET Hall Ticket) and Date of Birth and Image Value and Click the below button, if you have already paid the fee through Online Payment and found transaction failed.
2. The candidate will be directed to payment gateway for verifying the status of previous transactions. Scroll down to view the transaction details.
3. In the event of transaction failure amount will be credited back into your account after two working days.
4. Contact nearest Help Line Centre for any other clarifications.
5. Candidates can verify the payment status, if done any transaction on the same day of verification.

CANDIDATE DETAILS

TSPOLYCET Hall Ticket No

TSPOLYCET Registration Number

Date of Birth (dd/mm/yyyy)

Enter image value (case-sensitive)

Scroll down for the details after clicking the "Verify Payment Transaction" button.

T-Wallet **BillDesk**

The official digital wallet of Telangana State (No charges applicable)

Verify Payment Transaction **Verify Payment Transaction**

2. Enter the following candidate details for verification of payment status in the above screen
 - a. TSPOLYCET Hall Ticket Number
 - b. TSPOLYCET Registration Number
 - c. Date of Birth
 - d. Enter image value
3. Click on Verify Payment Transaction if already done through T-Wallet / Bill Desk as shown above
4. The following screen is displayed indicating the status of the transaction(s) done already.

 DEPARTMENT OF TECHNICAL EDUCATION TSPOLYCET - 2023 Print					
Payment Request Date:	13 Jun 2023 07:36:44:000	Request Id:	4005015910163	Status:	SUCCESS
Transactions found successful and saved. The details are given below.					
Transaction Id :	XUR31203744156	Transaction Date :	13 Jun 2023 07:50:04:000	Amount :	600
Request Id :	4005015910163	Fee Type :	PROCESS1	Description :	Success
Payment Request Date:	13 Jun 2023 07:33:03:653	Request Id:	4005015798514	Status:	PENDING
Verify the payment details for the above transaction					
Transaction Reference No :	NA	Amount:	NA		
Transaction Date :	NA	Description :	Transaction not found.		
Auth Status:	NA	Bank Id:	NA		

5. If the transaction is successful, the status will be shown as Transaction found successful and saved in green .
6. If not successful, try once again for payment of processing fee or contact Help Desk on phone / email.

IV. SLOT BOOKING :

1. Enter website address: <https://tspolycet.nic.in>
2. Check the Browser settings to disable Popup blocker
3. Click on Slot Booking on the Home page as shown in the following screen:

4. The following screen appears.

- i. Select ALL for OC/BC/SC/ST candidates who are not under Special Categories viz PH/NCC/CAP/SPORTS/ANGLO-INDIAN
- ii. The candidates belonging to Special Categories PH/NCC/CAP/SPORTS/ANGLO-INDIAN can choose PH/NCC/CAP/SPORTS/ANGLO-INDIAN in Category of the Student as per their eligibility

- iii. Select the desired Help Line Center (HLC) as shown above

- iv. Select the date as shown in the screen below:

Department of Technical Education Help Desk Phone Numbers : 7660009768, 7660009769

TSPOLYCET [Pay Processing Fee](#) [Verify Payment Status](#) [Slot Booking](#) [Candidates Registration](#) [Candidates Login](#) [Contact Us](#) [Logout](#)

Category of the Student: ALL means OC/BC/SC/ST ie. Other than RH/NCC/CAP

Select Help Line Centre (HLC):

Select any date on which you would like to attend Certificate Verification at above chosen HLC

< June 2023 >

Mo	Tu	We	Th	Fr	Sa	Su
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2
3	4	5	6	7	8	9

- v. The Green indicates the available slots. Select the desired Date in Green
- vi. The available time slots from 9:00 AM to 6:00 PM are displayed as below and choose the convenient time slot at desired HLC for Certificate Verification.

Department of Technical Education Help Desk Phone Numbers : 7660009768, 7660009769

TSPOLYCET [Pay Processing Fee](#) [Verify Payment Status](#) [Slot Booking](#) [Candidates Registration](#) [Candidates Login](#) [Contact Us](#) [Logout](#)

Category of the Student: ALL means OC/BC/SC/ST ie. Other than RH/NCC/CAP

Select Help Line Centre (HLC):

Select any date on which you would like to attend Certificate Verification at above chosen HLC

< June 2023 >

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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2
3	4	5	6	7	8	9

Available Slots for the Selected Category - HLC - Date for Certificate Verification

09:00 To 09:30

09:30 To 10:00

10:00 To 10:30

10:30 To 11:00

11:00 To 11:30

11:30 To 12:00

12:00 To 12:30

12:30 To 01:00

02:00 To 02:30

02:30 To 03:00

03:00 To 03:30

03:30 To 04:00

04:00 To 04:30

04:30 To 05:00

05:00 To 05:30

05:30 To 06:00

- vii. The following screen appears if there are available slots at the chosen date and time for that HLC. Click Yes as given in the screen to confirm the Slot for Certificate Verification.

Department of Technical Education Help Desk Phone Numbers : 7660009768, 7660009769

TSPOLYCET [Pay Processing Fee](#) [Verify Payment Status](#) [Slot Booking](#) [Candidates Registration](#) [Candidates Login](#) [Contact Us](#) [Logout](#)

Category of the Student: ALL means OC/BC/SC/ST ie. Other than RH/NCC/CAP

Select Help Line Centre (HLC):

Select any date on which you would like to attend Certificate Verification at above chosen HLC

< June 2023 >

Mo	Tu	We	Th	Fr	Sa	Su
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2
3	4	5	6	7	8	9

Available Slots for the Selected Category - HLC - Date for Certificate Verification

09:00 To 09:30

09:30 To 10:00

10:00 To 10:30

10:30 To 11:00

11:00 To 11:30

11:30 To 12:00

12:00 To 12:30

12:30 To 01:00

02:00 To 02:30

02:30 To 03:00

03:00 To 03:30

03:30 To 04:00

04:00 To 04:30

04:30 To 05:00

05:00 To 05:30

05:30 To 06:00

Selected HLC: GOVERNMENT POLYTECHNIC FOR WOMEN EAST MAREDPALLY SECUNDERABAD , SECUNDERABAD, HYDERABAD
 Selected Category: ALL
 Selected date: 16/06/2023
 Selected Slot: 09:30 To 10:00 A.M

Do you wish to continue in 'ALL' category slot?

Yes No

- viii. On confirmation of the slot, the following screen appears

https://tspolycet.nic.in/Print_page.aspx - Google Chrome

tspolycet.nic.in/Print_page.aspx

TSPOLYCET - 2023 Admissions

RECEIPT OF SLOT BOOKING

Date: 12/08/2023

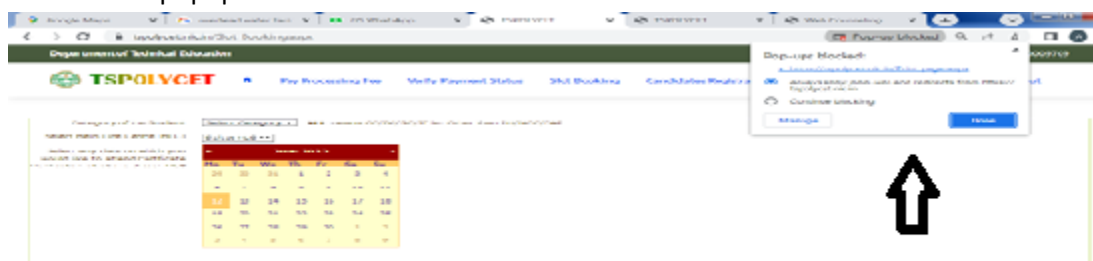
Candidate Name: AERPULA JAGADISH
 Father Name: AERPULA MAISAIAH
 Hall Ticket No: 7955284
 Rank: 78229

Help Line Centre Details

HLC Name	HLC Address	Slot Date	Slot Time	Serial No	Slot Category
GOVERNMENT POLYTECHNIC FOR WOMEN EAST MARADPALLY SECUNDERABAD	SECUNDERABAD	16-08-2023	09:30 To 10:00 A.M.		ALL

Note: Candidate has to report 10 minutes before starting of the opted Slot Time.

- ix. On confirmation of the slot, the following screen may occur in some of the Systems, wherein the popup blocker in the Browser should be disabled.



- x. The candidate will receive the confirmation of the slot booking date and time and slot through SMS.
- xi. All the Special Category candidates can choose NCC/SPORTS/CAP/PH/ANGLO-INDIAN instead of ALL as per their eligibility and the Candidates are required to refer Detailed Notification as per the schedule given in List of HLCs Annexure-I placed in the website: <https://tspolycet.nic.in>

V. CERTIFICATE VERIFICATION:

1. The Candidate is required to attend Certificate Verification on the slot booked HLC on the Date & Time without fail.
2. After Certificate Verification, the Candidate will be given Receipt of Certificate (ROC)
3. During Certificate Verification, the Candidate is required to check with Registration/Verification Officers at HLC whether his/her Mobile Number is correctly entered.
4. The ROC print out contains important data about candidate such as - Local area, Gender, Minority Status, Caste Category, Fee Exemption, Date of Birth (as per SSC Memo), Q.Q eligibility, if applicable and Eligibility status.
5. The candidate will receive Login Id through SMS to the Registered Mobile as soon as the Certificate Verification is completed. This Login id SMS is confidential and should not be shared with anyone and has to be saved throughout the counseling process is completed.

VI. OPTION ENTRY

1. The Candidate is required to generate Password after Certificate Verification
2. The Password generation can be done as follows:
 - i. The Candidate is required to keep his ROC Form, Hall Ticket and Rank Card ready before generating Candidate Password.
 - ii. Enter the website <https://tspolycet.nic.in> in the Browser.
 - iii. Click on Candidate Registration as given below on the home page of the website



3. The Candidate has to generate Password through Candidate Registration available on the homepage as shown above. The following screen appears

TSPOLYCET - 2023

Candidate has to register after certificates verification at Help Line Center.

Candidates Registration

Registration Number: 225034
TSPOLYCET Hall Ticket No: 4005143
Rank: 12978
Date of Birth: 22/06/2007 (dd/mm/yyyy)
Clear Generate Password

- i. Enter Registration Number (as given in TSPOLYCET Hall Ticket), TSPOLYCET Hall Ticket Number, Rank and Date of Birth as shown in the above screen.
- ii. Click on Generate Password as shown above
- iii. The following screen is displayed to create new password.

TSPOLYCET - 2023

Candidate has to register after certificates verification at Help Line Center.

Candidate Details

Candidate Name:	PALAKI KARTHEK	Sex:	Male
Father's Name:	PALAKI RADHA KRISHNA	Category:	SC: O
Region:	OU	Special Category (PH/NCC/SAG/CAP):	N/A/N/A
Qualifying Exam:	SSC	Minority:	N

• Password should have a minimum of EIGHT characters containing atleast ONE Numeric value. For example : ksbaby@8, sony52hp etc.
• Passwords are Case-sensitive (Small and Capital alphabets are treated as different).
• If you want to receive any alerts & messages, enter your/parents Mobile No., E-mail Id. E-mail Id is optional.
• Mobile Number entered will be used to communicate important information like Change in Password, Admittance details etc. Hence store the number in a secured place for future reference.
• Click on 'Save Password' button to save your Password. Input Boxes with * mark are mandatory.
• Mobile Number is mandatory and should be same as the number given during Certificate Verification. In case a candidate does not have a mobile phone, TSPOLYCET Hall Ticket Number should be entered as Mobile Number. However, for these candidates no SMS alerts will be sent. For updating Mobile number, please contact Help Line Center (HLC).

If the message like "You must enter text with 10 or fewer characters" is displayed while entering password in either Login Screen or Password generation screen, [Click here](#) to change the browser settings.

Enter Your Password

Password : *
Re enter Password : *
Mobile No : *
E-mail Id : *
Save Password

- iv. Enter the Password in the text box as shown in the above screen.
- v. Re enter the same Password as given above.

- vi. Enter the Registered Mobile Number as given in Certificate Verification and Email id.
 - vii. The Candidate receives confirmation of new password created through SMS to the registered Mobile Number.
 - viii. The Candidate is required to
 - a. Take a printout of Manual Option form available from the website.
 - b. Prepare College and Branch in priority wise in the Manual Option form for clarity in choosing College and Branches.
 - c. Keep the Mobile having registered Mobile Number handy
4. Enter the website of <https://tspolycet.nic.in/> for Option Entry
 5. Select **Candidates Login** in the website.


6. Enter the following details :
 - i. Login ID Number (as received through SMS to Registered Mobile Number after Certificate Verification)
 - ii. TSPOLYCET Hall Ticket Number
 - iii. Password
 - iv. Date of Birth as given in ROC
 - v. Enter Captcha correctly in Enter Value
 - vi. Click on Sign-in
7. After Sign-In button, One Time Password (OTP) will be sent to the Candidate Registered Mobile.
 - i. Please Enter OTP received as per screen given below
 - ii. Click on check box under Declaration

iii. Click on **Click here for Option Entry**

ALLOTMENT

- Allotment of Seat is based on your merit rank and the Options given by you as per rules in vogue at the time of allotment.
- The Seat allotment will be made as per the options exercised by you. If the vacant seat is not available as per your first option, the second option will be considered for allotment, if that is also not available then the third option and so on.
- All options given by you will be considered for allotment till a seat is allotted or Options are exhausted. Hence you are advised to give sufficient number of options in order not to face disappointment later.
- The Authorities are not responsible if you do not secure a seat against any of the options exercised by you. In such cases, you may have to wait for notification of second round counseling if any, in which you will be given another chance to give options for vacant seats available after the current round of counseling.
- Request based on rank and options exercised by a candidate for change of College/course will not be entertained after allotment of seat.
- Failure to pay the prescribed tuition fee within the date specified will lead to cancellation of allotment.

CAUTION
 For security reasons it is advisable to LOGOUT properly and Close the Browser window after completing options entry.



Enter One Time Password (OTP) :

DECLARATION (Click on Checkbox)*

☒ I declare that I read the above instructions and understood the process.

[Click here for Option Entry](#)
[Help Screen](#)
[Logout](#)

ONE TIME PASSWORD (OTP)

One Time Password (OTP) makes your options entry process more secure.

One Time Password (OTP) will be sent to your mobile number registered with Web Counseling site.

The OTP sent to your mobile phone is valid for **20 minutes** or **1 successful attempt**, whichever is earlier, and only for this transaction.

8. The following Screen appears with list of Districts and list of Branches available

OU

Choose One or more Districts and Click on "Display Option Entry Form"

- ☐ ADILABAD
- ☐ KHAMRAN BHEEM ASIFABAD
- ☐ JOCULAMBA GADWAL
- ☐ MANAYKONDA
- ☐ HYDERABAD
- ☐ DAYASHANKAR BHUPALPALLY
- ☐ JANGAON
- ☐ JACTIAL
- ☐ BHADRADRI KOTHAGUDEH
- ☐ KHAMRAN
- ☐ KAMAREDDY
- ☐ KARIMNAGAR
- ☐ MAHABUBNAGAR
- ☐ MEDMAL
- ☐ MEDAK
- ☐ MAHABUBABAD
- ☐ MANCHERIAL
- ☐ MULUGU
- ☐ NAGARKURNOOL
- ☐ NALGONDA
- ☐ NARAYANPET
- ☐ NIRMAL
- ☐ NIZAMABAD
- ☐ PEDDAPALLE
- ☐ RANGAREDDY
- ☐ SIDDIPET
- ☐ RAJANNA SORICILLA
- ☐ SANGAREDDY
- ☐ SURYAPET
- ☐ VIKARABAD

Group of Branches

List of Courses		
S.No	Branch Code	Branch Name
DIG-I		
1	AJ	DIP IN ARTIFICIAL INTELLIGENCE & MACHINE LEARNING
2	BM	DIPLOMA IN BIOMEDICAL ENGINEERING
3	CCB	DIPLOMA IN CLOUD COMPUTING AND BIG DATA
4	CE	DIPLOMA IN CIVIL ENGINEERING
5	CPS	DIPLOMA IN CYBER PHYSICAL SYSTEMS AND SECURITY
6	CS	DIPLOMA IN COMPUTER ENGINEERING
7	EC	DIPLOMA IN ELECTRONICS & COMMUNICATION ENGINEERING
8	EE	DIPLOMA IN ELECTRICAL & ELECTRONICS ENGINEERING
9	EI	DIPLOMA IN ELECTRONICS & INSTRUMENTATION ENG.
10	ES	DIPLOMA IN EMBEDDED SYSTEMS ENGINEERING
11	ME	DIPLOMA IN MECHANICAL ENGINEERING
12	MN	DIPLOMA IN MINING ENGINEERING
ENG-II		
13	AA	DIPLOMA IN ARCHITECTURAL ASSISTANTSHIP
14	AVG	DIPLOMA IN 3-D ANIMATION & GRAPHICS
15	AU	DIPLOMA IN AUTOMOBILE ENGINEERING
16	CH	DIPLOMA IN CHEMICAL ENGINEERING
17	EV	DIPLOMA IN ELECTRONICS AND VIDEO ENGINEERING
18	LF	DIPLOMA IN LEATHER AND FASHION TECHNOLOGY
19	LG	DIPLOMA IN LEATHER GOODS & FOOTWEAR TECHNOLOGY
20	LOG	DIPLOMA IN LOGISTICS TECHNOLOGY
21	MT	DIPLOMA IN METALLURGICAL ENGINEERING
22	PK	DIPLOMA IN PACKAGING TECHNOLOGY
23	PT	DIPLOMA IN PRINTING TECHNOLOGY
24	TT	DIPLOMA IN TEXTILE TECHNOLOGY
NEO		

9. Click on the checkboxes of the desired districts or all districts as per your choice

- Click on Display Option Entry Form Button which is available on the bottom of the screen.

Group of Branches

Choose One or more Districts and Click on "Display Option Entry Form"

- ☒ ADILABAD
- ☐ KOTAHAM BHEEM ASIFABAD
- ☐ JOCULAMBA CADWAL
- ☐ NAKANKONDA
- ☒ HYDERABAD
- ☐ DAYASHANKAR BHUPALPALLY
- ☐ DARGAON
- ☐ DACTIAL
- ☐ BHADRADRI KOTHAGUDEH
- ☐ KHAMMAM
- ☐ KHAMAREDDY
- ☐ KARIMNAGAR
- ☐ MAHABUBNAGAR
- ☐ MEDCHAL
- ☐ MEDAK
- ☐ MAHABUBABAD
- ☐ MANCHERIAL
- ☐ MULUGU
- ☐ NAGARKURNOOL
- ☐ NALGONDA
- ☐ NARAYANPET
- ☐ NIZAMABAD
- ☐ PEDDAPALLE
- ☒ SANGAREDDY
- ☐ SIDDIPET
- ☐ RAJANNA SIRELLA
- ☐ SANGAREDDY
- ☐ SURYAPET
- ☐ VIKARABAD
- ☐ WARANANGAL
- ☐ WISAPARTHY
- ☐ YADADRI BHUVANAGIRI

List of Courses

S.No	Branch Code	Branch Name
ENG-I		
1	AI	DIPLOMA IN ARTIFICIAL INTELLIGENCE & MACHINE LEARNING
2	BI	DIPLOMA IN BIOMEDICAL ENGINEERING
3	CCB	DIPLOMA IN CLOUD COMPUTING AND BIG DATA
4	CE	DIPLOMA IN CIVIL ENGINEERING
5	CPS	DIPLOMA IN CYBER PHYSICAL SYSTEMS AND SECURITY
6	CS	DIPLOMA IN COMPUTER ENGINEERING
7	EC	DIPLOMA IN ELECTRONICS & COMMUNICATION ENGINEERING
8	EE	DIPLOMA IN ELECTRICAL & ELECTRONICS ENGINEERING
9	EI	DIPLOMA IN ELECTRONICS & INSTRUMENTATION ENGGO.
10	ES	DIPLOMA IN EMBEDDED SYSTEMS ENGINEERING
11	ME	DIPLOMA IN MECHANICAL ENGINEERING
12	MIN	DIPLOMA IN MINING ENGINEERING
ENG-II		
13	AA	DIPLOMA IN ARCHITECTURAL ASSISTANTSHIP
14	ANG	DIPLOMA IN 3-D ANIMATION & GRAPHICS
15	AU	DIPLOMA IN AUTOMOBILE ENGINEERING
16	CH	DIPLOMA IN CHEMICAL ENGINEERING
17	EV	DIPLOMA IN ELECTRONICS AND VIDEO ENGINEERING
18	LF	DIPLOMA IN LEATHER AND FASHION TECHNOLOGY
19	LG	DIPLOMA IN LEATHER GOODS & FOOTWEAR TECHNOLOGY
20	LOG	DIPLOMA IN LOGISTICS TECHNOLOGY
21	MT	DIPLOMA IN METALLURGICAL ENGINEERING
22	PK	DIPLOMA IN PACKAGING TECHNOLOGY
23	PT	DIPLOMA IN PRINTING TECHNOLOGY
24	TT	DIPLOMA IN TEXTILE TECHNOLOGY
NEO		
25	CCP	DIPLOMA IN COMMERCIAL & COMPUTER PRACTICE
26	HS	DIPLOMA IN HOME SCIENCE

Display Option Entry Form

- Click on Show Option Entry Form.
- Enter TSPOLYCET Hall Ticket Number in the Text Box as given in the following screen
- Refer for already prepared Options in Manual Option form, if done.
- The Options are to be given in numbers starting from 1 indicating highest priority for that college and branch. The Candidate can exercise as many options as possible.
- The duplicate Option numbers are not allowed i.e. the same option number cannot be given for two Options.

TSPOLYCET - 2023 OPTION ENTRY FORM

Name: VAKITI VAISHALI
 Sex: Female (F)
 Caster: BC_D

Father's Name: VAKITI PARASHU RAMULU
 Rank: 54757
 PH: N

Options Entry Table:

#	College	District	AI	BI	CCB	CE	CPS	CS	EC	EE	EI	ES	ME	MIN
1	ADBP	ADB												
2	GPWS	HYD												
3	KMPH	HYD												
4	KMPH	HYD												
5	MAAB	HYD												
6	MAAB	HYD												
7	MAAB	HYD												
8	GGHD	HYD												
9	ATH	RR												
10	ARUN	RR												
11	ASRA	RR												
12	BRG	RR												
13	BRG	RR												
14	CHET	RR												
15	MAAB	HYD												

- The colors indicate type of institutions as given in the above screen
 - BLUE for GOV,
 - GREY for Self Finance
 - PINK for Girls
 - GREEN for Minority
 - YELLOW for Private

17. Candidates are advised to click on Save Options button for every 2 minutes and continue giving Options. Click on OK and continue as given in the following Screen.

Name: VAKITI VAISHALI

Sex: Female (F)

Caste: BC_D

TU:160JL214 58Y5

Process may take some time
Click 'OK' to continue ...

OK

VAKITI PARASHU RAMULU

54757

N

Logout properly and Close the Browser window after completing options entry. Save options periodically.

Last Saved Options
Enter Between Options
Save Options
View & Print
Change Password
Logout

TSPOLYCET Hall Ticket No : 4005025

Color Codes for Colleges : UNV ■ SF ■ GRLS ■ STNGRTH ■

Name : VAKITI VAISHALI
Pvt

#	College	District	AI	BM	CCB	CE	CPS	CS	EC	EE	EI	ES	ME	MN
1	ADBP	ADB						2						
2	GPWS	HYD				4		5						
3	KNPW	HYD												
4	KNPWSP	HYD												
5	MAAB	HYD						6						
6	MAVR	HYD												
7	NABD	HYD												
8	GGHD	HYD				7								
9	AITH	RR												
10	ARUN	RR												
11	ASRA	RR												
12	BRIG	RR				8								
13	BRIL	RR												
14	CHET	RR												
14.5	KNPWSP	RR												

18. The following screen appears after saving Options

Total 8 Option(s) have been saved.

Logout properly and Close the Browser window after completing options entry. Save options periodically.

Last Saved Options
Enter Between Options
Save Options
View & Print
Change Password
Logout

TSPOLYCET Hall Ticket No :

Color Codes for Colleges : UNV ■ SF ■ GRLS ■ STNGRTH ■

Name : VAKITI VAISHALI
Pvt

#	College	District	AI	BM	CCB	CE	CPS	CS	EC	EE	EI	ES	ME	MN
1	ADBP	ADB						2						
2	GPWS	HYD				1		4						
3	KNPW	HYD												
4	KNPWSP	HYD												
5	MAAB	HYD						6						
6	MAVR	HYD												
7	NABD	HYD												
8	GGHD	HYD							9					
9	AITH	RR												
10	ARUN	RR												
11	ASRA	RR												
12	BRIG	RR				9								
13	BRIL	RR												
14	CHET	RR												
14.5	KNPWSP	RR												

19. If the candidate wants to choose the Districts once again, Click **Last Saved Options** Button and the screen as discussed at point 8 will be displayed and the candidate can select other districts – to view the institutions available in that district.
20. If the candidate wishes to add or insert new option at a specific Option number then
- Click on **Enter Between Options** Button
 - Enter that specific Option *number value* in the Text box where it was to be inserted.
 - Click on **Include Button** and all Options will be increased by one. For example, to add new option at Option number 8 which was already exercised, then all Options will be shifted to next number automatically i.e. Option 8 will be shifted to 9 and the next option will be shifted to next number. The new option can be entered with value 8.



Log out properly and Close the Browser window after completing options entry. Save options periodically.

Last Saved Options Enter Between Options Save Options View & Print Change Password Logout

TSPOLICET Hall Ticket No: 407023

Color Codes for Colleges: UNV SP SIRS MINORITY PVT

Options Courses

#	College	District	AI	BM	CCB	CE	CPS	CS	EC	EE	EI	ES	ME	MN
1	AIIT	AI												
2	MAH	HYD												
3	MAH	HYD												
4	GGH	HYD												
5	AIIT	RA												
6	AIIT	RA												
7	AIIT	RA												
8	AIIT	RA												
9	AIIT	RA												
10	AIIT	RA												
11	AIIT	RA												
12	AIIT	RA												
13	AIIT	RA												
14	AIIT	RA												
15	AIIT	RA												
16	AIIT	RA												
17	AIIT	RA												
18	AIIT	RA												
19	AIIT	RA												
20	AIIT	RA												

Options Courses

#	College	District	AA	ANG	AI	CH	EV	LF	LG	LOG	MT	PK	PT	TT
1	MAH	HYD												
2	GGH	HYD												

21. If there is a duplicate Options given by the candidate unknowingly, the following error message will be displayed.

10.160.2.214 says
Duplicate Options found at College + Course = KNPW+CE

OK

INCLUDE

DISPLAY CANDIDATE DATA

Log out properly and Close the Browser window after completing options entry. Save options periodically.

Last Saved Options Enter Between Options Save Options View & Print Change Password Logout

TSPOLICET Hall Ticket No: 407023

Color Codes for Colleges: UNV SP SIRS MINORITY PVT


Options Courses

#	College	District	AI	BM	CCB	CE	CPS	CS	EC	EE	EI	ES	ME	MN
1	AIIT	AI												
2	MAH	HYD												
3	MAH	HYD												
4	GGH	HYD												
5	AIIT	RA												
6	AIIT	RA												
7	AIIT	RA												
8	AIIT	RA												
9	AIIT	RA												
10	AIIT	RA												
11	AIIT	RA												
12	AIIT	RA												
13	AIIT	RA												
14	AIIT	RA												
15	AIIT	RA												

Options Courses

#	College	District	AA	ANG	AI	CH	EV	LF	LG	LOG	MT	PK	PT	TT
1	MAH	HYD												
2	GGH	HYD												
3	MAH	RA												

22. The candidate can view and take printout of the saved Options by
- Click on **View & Print Option** as given in the above screen
 - The following screen appears. Click on Print as shown in the following screen.
 - The candidate is advised to take printout at the end of the Option entry.



TSPOLYCET - 2023
Department of Technical Education

Name:	NAKITI VAISHALI	Hall Ticket No:	4005026	Father's Name:	NAKITI PARASHU RAMULU
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LIST OF SAVED OPTIONS Print

S.No	Option No.	Institute Code	Institute Name, Place	Branch Code	Branch Name
1	1	ADBP	S-O GOVT POLYTECHNIC, ADILABAD	CE	DIPLOMA IN CIVIL ENGINEERING
2	2	ADBP	S-O GOVT POLYTECHNIC, ADILABAD	CS	DIPLOMA IN COMPUTER ENGINEERING
3	3	GPWS	GOVT POLYTECHNIC FOR WOMEN, SECUNDERABAD	CE	DIPLOMA IN CIVIL ENGINEERING
4	4	GPWS	GOVT POLYTECHNIC FOR WOMEN, SECUNDERABAD	CS	DIPLOMA IN COMPUTER ENGINEERING
5	6	HASB	GOVT POLYTECHNIC, HASAB TANK	CS	DIPLOMA IN COMPUTER ENGINEERING
6	7	HASB	GOVT POLYTECHNIC, HASAB TANK	EC	DIPLOMA IN ELECTRONICS & COMMUNICATION ENGINEERING
7	8	QGHQ	QQ GOVT POLYTECHNIC, CHENDULABARADARE	EC	DIPLOMA IN ELECTRONICS & COMMUNICATION ENGINEERING
8	10	BRGO	BRELLANT GRAHNER SCHOOL, EDAL SOC GRP OF INSTNLS, HAYATHNAGAR	CE	DIPLOMA IN CIVIL ENGINEERING

----- End of Options. Printed as on DT: Jun 9 2023 12:43:05:000PM -----

23. To change Password, click on **Change Password** as given in the following screen. The candidate is required to enter Old Password and New Password and Re-Enter New Password then click on **Save Password** Button.

Change Your Password

Old Password <div style="background-color: #eee; height: 20px; width: 100%;"></div>	New Password <div style="background-color: #eee; height: 20px; width: 100%;"></div>	Re-enter New Password <div style="background-color: #eee; height: 20px; width: 100%;"></div>	<div style="border: 1px solid #ccc; padding: 2px 5px; width: 100%;">Save Password</div> <div style="border: 1px solid #ccc; padding: 2px 5px; width: 100%;">Display Candidate Data</div>
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Logout properly and Close the Browser window after completing options entry. Save options periodically

Last Saved Options
Enter Between Options
Save Options
View & Print
Change Password
Logout

TSPOLYCET Hall Ticket No : 4005026
NAME : NAKITI VAISHALI

Color Codes for Colleges :
UNV: UNV SF: SF GRLS: GRLS MINORITY: MINORITY PUT: PUT

#	College	District	AI	BM	CCB	CE	CPS	CS	EC	EE	EI	ES	ME	MN
1	ADBP	ADB												
2	GPWS	HYD												
3	KMPW	HYD												
4	KMPWTF	HYD												
5	MAIE	HYD												
6	MVVS	HYD												
7	NARS	HYD												
8	QGHQ	HYD												
9	ATM	RR												
10	HLN	RR												
11	ADRA	RR												
12	BRGO	RR												
13	BRU	RR												
14	CHET	RR												
15	KMBS	RR												

#	College	District	AA	ANG	AU	CH	EV	LF	LG	LOG	MT	PK	PT	TT
1	MASS	HYD												
2	QGHQ	HYD												
3	SOMA	RR												

24. After completion of Option entry
- i. Click on Logout
 - ii. Click on **Save & Logout**

The following screen appears

10.160.2.214 says
Process may take some time
Click 'OK' to continue...

Save & Logout Cancel Logout

Logout properly and Close the Browser window after completing entire entry. Save options personally.

Last Saved Options Enter Between Options Save Options View & Print Change Password Logout

TSPOLYCEET Hall Ticket No: 4005026

Color Codes for Colleges: (Hd) - Courses

#	College	District	AI	IM	CCB	CE	CPS	CS	EC	EE	ET	ES	ME	MN
1	ADBP	ADB												
2	GPWS	HYD												
3	KMPH	HYD												
4	KMPHSP	HYD												
5	MASB	HYD												
6	MASB	HYD												
7	MASB	HYD												
8	QQHD	HYD												
9	AI Tr	RA												
10	RAUN	RA												
11	A BRA	RA												
12	BRG	RA												
13	BRG	RA												
14	CHET	RA												
15	ANAB	RA												

(Hd) - Courses

#	College	District	AA	AMG	AI	CR	EV	LF	LD	LOG	MT	PK	PT	TI
1	MASB	HYD												
2	QQHD	HYD												
3	SUMA	RA												

iii. Click on OK button

The following screen appears after logout and the candidate is required to check the list of options given and can take the printout of the given options by clicking Print.

Total 8 Option(s) have been saved.

TSPOLYCEET - 2023
Department of Technical Education

Name: YAKITI VARSHALI Hall Ticket No: 4005026 Father's Name: YAKITI VARSHALI RAMULU

Total (8) options saved. You have been successfully logged out.

LIST OF SAVED OPTIONS [Print](#)

S.No.	Option No.	Institute Code	Institute Name, Place	Branch Code	Branch Name
1	1	ADBP	S-G GOVT POLYTECHNIC, ADILABAD	CE	DIPLOMA IN CIVIL ENGINEERING
2	2	ADBP	S-G GOVT POLYTECHNIC, ADILABAD	CE	DIPLOMA IN COMPUTER ENGINEERING
3	3	GPWS	GOVT POLYTECHNIC FOR WOMEN, SECUNDERABAD	CE	DIPLOMA IN CIVIL ENGINEERING
4	4	GPWS	GOVT POLYTECHNIC FOR WOMEN, SECUNDERABAD	CS	DIPLOMA IN COMPUTER ENGINEERING
5	5	MASB	GOVT POLYTECHNIC, MASAB TANKE	CE	DIPLOMA IN COMPUTER ENGINEERING
6	6	MASB	GOVT POLYTECHNIC, MASAB TANKE	EC	DIPLOMA IN ELECTRONICS & COMMUNICATION ENGINEERING
7	7	QQHD	GOVT POLYTECHNIC, CHINDALABARADARI	EC	DIPLOMA IN ELECTRONICS & COMMUNICATION ENGINEERING
8	8	BRG	BRIGHT DAVANER SCHOOL BOAL SOC GRP OF INETNS, HANIKHNASAR	CE	DIPLOMA IN CIVIL ENGINEERING

End of Options. Printed as on: 09 Jun 9 2023 3:01:00:000PM

* Session Logged Out *